ASTLEY PARISH COUNCIL

Chair: Councillor Kate Lloyd **Clerk: Lisa Harris**

Email: clerk@astleyshrophireparishcouncil.gov.uk

MINUTES OF PARISH COUNCIL MEETING
Held on 16 September 2026 at Astley Village Hall

Present: Parish Councillors K Lloyd (Chair), E Bedell, H Mardell, S Robinson, K Sumner, D Williams, Shropshire Councillor B Mallon and CSgt Richard Lane.

Clerk: Lisa Harris

2 members of the public were present

42.26 Apologies for Absence

None

43.26 Disclosable Pecuniary Interests

a) No disclosable pecuniary interests were declared

b) There were no applications for a dispensation regarding disclosable pecuniary interests

44.26 Public Participation Session - *a period of 15 minutes be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

The members of the public present wished to speak on a matter not on the agenda so unfortunately were unable to do so.

45.26 To approve the Minutes of the Extraordinary Parish Council Meeting held on 24 August 2026

The minutes of the previous meetings had been circulated.

It was proposed by Councillor Williams and seconded by Councillor Robinson and

resolved (without opposition)

that the minutes of the Parish Council Meeting held on 24 August 2026 be accepted as a true record.

The minutes were signed accordingly.

At the discretion of the Chair, items 47.26 and 51.26 were moved up the agenda to facilitate a better flow to the meeting.

47.26 To receive reports from

a) Shropshire Councillor

Councillor Brendan Mallon presented the following report:

"**Walk the Wards**

I hope you have all had an enjoyable summer. Last month I hosted a 'Walk the Wards' event for Tern Division with Council Chief Executive Tanya Miles. Tanya committed to following up on the points raised at the event and has come back to me with a list of issues to be investigated, including:

- Road repairs - residents want to understand the criteria of prioritisation on road repairs
- Pothole repairs - does the service check the quality of work?
- Road sweeping
- Haughmond Hill TPO – timescale for adding double yellow lines along the road outside the Haughmond Hill official car park
- Planning Committee training - what training do we provide members and officers to deal with complex applications?

It is a really good sign that Tanya has acknowledged these ongoing issues and is tasking her staff to see what can be done about each of them. I have been promised an update on these follow-up actions shortly….

Economy and Environment Committee

I recently attended a regular Economy and Environment Committee meeting that focused on Highways issues. I, along with some of my colleagues on the committee, brought up many of the issues that came up during Walk the Wards in addition to other ongoing concerns. I am attempting to persuade Officers and the Administration that we need a better system for acknowledging both maintenance and capital projects that have been identified by parishes and county councillors. We don't expect immediate funding for any and all projects in the current financial environment, but we would like to see official acceptance of certain projects in principle and some level of commitment for funding in future budget rounds if they are unaffordable in the current fiscal year. It was suggested with broad support that parish councils need to be integrated more into the decision-making process, given their local knowledge and experience.

We are also seeking further clarity on the quality assurance process for road repairs, particularly potholes, with expectations that after photographs are taken of repairs and analysed back in the office, this triggers on-site investigation and rework as required. Also, we are pushing for inspection of existing repairs when staff are called out to newly reported potholes."

Brendan Mallon
Councillor for Tern

b) RAF Shawbury

Colour Sergeant Richard Lane presented the following report:

- **Night Flying** - The current period is until 8 October. Following a brief pause, it will resume on 26 October until 19 November There will be posts on the RAF Shawbury social media channels advising on the night flying periods and we are grateful for the tolerance of this essential training. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying will commence typically 30 minutes after sunset and may continue until 02:30.
- **Upcoming Events** – RAF Shawbury's annual Christmas Concert will take place at St Chad's, Shrewsbury on Tuesday 1 December. Details on how to book will be announced in due course.
- **Hi-Viz for Horse Riders** –Watch our social media posts (Facebook and X) or website https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/flying-info/, for information on ordering kit as part of our Be Seen Be Safer Campaign 2026. We are currently out of stock and expect more later in the year.
- **Drones** - If anyone flies a drone/model aircraft locally we recommend checking the CAA website. The rules for flying drones and model aircraft changed on 1 January 2026. There are legal restrictions near all airfields, civil and military, regarding the

flying of drones and model aircraft. See our social media posts and the CAA site – https://www.caa.co.uk/drones/ For PCs adjacent to our airfields we would be interested in sites where Drone Notices could be displayed.

- **Aries Magazine** - The Summer edition (2026 Edition 2) is still available online at the link - Aries – Issue 2 2026 | RAF Mags
- **Course Community Projects** - We are always interested about ideas for Community Projects. Usually our trainees are available to help for a day and will provide a willing workforce, but tools and equipment would need to be provided. Please be flexible with dates as time for course projects is timetabled and there is no guarantee we can provide a course to assist.
- **RAF Shawbury Contacts and Website**

  Website: https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/
  Low Flying Complaints Email: SHY-LowFlying@mod.gov.uk
  Low Flying Complaints Telephone: 01939 251712
  Engagement and Media general enquiries Email:
  SHY-EngagementMediaTeam@modgovuk.onmicrosoft.com

CSgt Lane left the meeting after giving his report.

51.26 To consider highways safety on Hatch Lane

Earlier that day, Councillors Lloyd and Williams had been joined by Councillor Mallon to walk the length of Hatch Lane. Hatch Lane being a single carriageway as far as The Old Vicarage at which point it becomes a restricted byway. Signage at the start of the lane shows that the national speed limit applies. This is wholly inappropriate for a narrow country lane with no pavements and limited places where vehicles travelling in opposite directions may pass. Safety concerns have been raised relating to speeding delivery vans particularly when the drivers may not be familiar with the road conditions. On behalf of the Parish Council, the Clerk had previously contacted Highways at Shropshire Council asking for the national speed limit signs to be removed but was told that this was not possible as Hatch Lane does not fall within the Astley 30mph speed zone and therefore motorists must be advised of this. Ahead of the meeting, the Clerk had made the request again, but the response received was unequivocal – the signage could not be removed. Councillor Mallon will therefore take the issue forward and will escalate within Shropshire Council as appropriate.

Councillor Mallon left the meeting at this point.

46.26 Clerk's report on matters arising since the Parish Council Meeting on 15 July 2026

- Booked SALC AGM for the Chair and Vice-Chair to attend.
- Received the Town and Parish Survey 2026 from the Police & Crime Commissioner. The survey was discussed and the responses finalised at the meeting.

ACTION: Clerk to submit the response online prior to the deadline on 14 October 2026.

48.26 Current financial matters

a) Payments

Payee	Description	Amount
E.ON	Annual maintenance contract 2026/27 (1 of 2)	£ 48.30
Miss L Harris	Clerk's expenses August/September	£ 55.50
Miss L Harris	Clerk's salary August/September	£ 859.52
HMRC	PAYE on Clerk's salary August/September	£ 214.80
	TOTAL	**£ 1178.12**

It was proposed by Councillor Mardell and seconded by Councillor Lloyd and

resolved (without opposition)

that the above accounts be approved for payment.

b) Bank reconciliation to 6 September 2026

The bank was reconciled at £15,346.20 being the online banking balance on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed accordingly

49.26 To receive any relevant updates from parish councillors

- Councillor Bedell:
    - Together with Councillor Williams, had performed checks on the defibrillators and both appliances were ready to use as and when required. The Circuit has been updated.
- Councillor Sumner:
    - As the Parish Council liaison, Councillor Sumner had attended the recent meeting of the Village Hall Committee. Reported that they are still finishing off the signs for the car park and waiting on the RAF trainees to come in and help with the clearing of the patio area. The recent quiz night had been a big success with a Christmas quiz planned for December. Looking at holding a Frost Fair in November. A working group was getting together on 3 October and may possibly be looking at updating the kitchen. Bookings were ticking along.
- Councillor Williams:
    - Reported that recent hedge cutting on Astley Lane had left debris along the road causing a potential hazard to motorists, cyclists and pedestrians. Following a discussion, it was agreed that although the Parish Council had no powers to resolve the issue, an article would be published on the website reminding landowners of their duty of care regarding farming and highways.

      ACTION: Clerk to publish an appropriate news article on the website about the responsibilities of landowners in relation to highways.

50.26 Planning

1. Decisions to note

a. Ref: 26/02176/TCA

Address: The Old Vicarage Hatch Lane Astley Shrewsbury Shropshire SY4 4BN

Description: Fell 1no Silver Birch within Astley Conservation Area

Validated: 11 Jun 2026

Status: Consent by Right - Trees

Application can be viewed on Shropshire Council's Planning Portal, or by clicking here

b. Ref: 26/02364/FUL

Address: Walton Cottage Ebrey Wood Astley Shrewsbury Shropshire SY4 4DE

Description: Proposed two storey rear extension to create an open plan kitchen, diner space and 2No bedrooms at first floor

Validated: 30 Jun 2026

Status: Grant Permission

Application can be viewed on Shropshire Council's Planning Portal, or by clicking here

2. Planning applications for consideration

a. Ref: 26/02354/PMBPA

Address: Proposed Barn Conversion At Albrightlee House Albrightlee Shrewsbury Shropshire

Description: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form a single dwellinghouse

Validated: 24 Jun 2026

Status: Pending Consideration (Prior Approval Required and Approved since agenda published)

Application can be viewed on Shropshire Council's Planning Portal, or by clicking here

b. Ref: 26/02470/TCA

Address: 21 Astley Court Astley Shrewsbury Shropshire SY4 4DG

Description: Fell 1no Cherry Plum (T1) & crown reduce by 30% 1no Cherry Plum (T2) within Astley Conservation Area

Validated: 01 Jul 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking here

c. Ref: 26/02931/COU

Address: Annex At The Hatch Hatch Lane Astley Shrewsbury Shropshire SY4 4BN

Description: Change of use of residential annex to short-term holiday let

Validated: 07 Aug 2026

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking here

No comments or objections made as an extraordinary meeting had been convened on 24 August 2026 to consider 26/02931/COU.

52.26 Future agenda items

- To consider potential traffic calming measures within the Parish.

53.26 Date of next meeting

Wednesday 11 November 2026, 7.00pm at Astley Village Hall.

The Chair thanked everybody for attending and the meeting closed at 8.25pm.

Signed by Chair: ..... Date: 11 November 2026